

**REQUEST FOR WAIVER OF THE PROVISIONS OF THE NASSAU COUNTY LIVING WAGE LAW**

Name of Organization:\_\_\_\_\_

Address of Organization:\_\_\_\_\_

Date of Request:\_\_\_\_\_

To the Office of Compliance:

1. I am the Chief Executive Officer of the above organization, which is a County Contractor as defined in the Nassau County Living Wage Law.
2. This application concerns one or more County Service Contracts which my organization has entered into to provide the following services to the County of Nassau:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. The contract number(s) of the above County Service Contract(s) are:

\_\_\_\_\_

\_\_\_\_\_

(If you do not have this information, it can be provided to you by the County department with which you contract)

4. Effective Dates of Contract: FROM:\_\_\_\_\_ TO:\_\_\_\_\_

5. The value of the contract equals \$25,000 or more. YES ☐ NO ☐

6. Is the contract for which the contractor is requesting a waiver a County Lease or a County Financial Assistance agreement?  
YES ☐ NO ☐

7. I request that the application of the provisions of the Living Wage Law be waived for the duration of the above County Service Contract(s) for the following reason (check one):

(NOTE: Pursuant to Section 4 of the Rules of the County Executive: The Nassau County Living Wage Law Local Law 1-2006, Miscellaneous Laws, Title 57, Section G (v), the financial information provided must be "*certified by the chief financial officer of the requesting agency as true and accurate.*"

If your corporate structure doesn't include an officer with the title of Chief Financial Officer (CFO), but you oversee the finances for the corporation in addition to performing your other responsibilities under the title of Chief Executive Officer (CEO), in addition to the requirements set forth in Section 4 of the Rules of the County Executive: The Nassau County Living Wage Law Local Law 1-2006, Miscellaneous Laws, Title 57, Section G (v), your certification statement should also include the fact that although your title is CEO, you act as the CFO since you are responsible for overseeing the corporation's finances.)

- a) \_\_\_\_\_ The highest paid officer or employee of my organization earns a salary which, when calculated on an hourly basis, is less than six times the lowest wage or salary paid by my organization. I am providing with this application a statement of the wages paid, on an hourly basis, of the highest and lowest paid individuals employed by my organization.
- b) \_\_\_\_\_ Compliance with the requirements of the Living Wage Law will directly increase my organization's expected total annual budget in an amount greater than ten percent over the prior fiscal year's budget. I am providing with this application a copy of my organization's budget for the last fiscal year along with a copy of my organization's expected budget taking into account increases in salary as a result of compliance with the Living Wage Law.
- c) \_\_\_\_\_ My organization is providing one of the following services to the County and compliance with the Living Wage Law would exceed the amount, per hour or per diem (as the case may be), reimbursed to the County by any State or Federal Source:
- i. Services under the Expanded In-home Services for the Elderly Program (EISEP)
  - ii. Foster care services under the New York Social Services Law.
  - iii. Residential domestic violence services under the New York Social Services Law.
  - iv. Residential care, educational and vocational training, physical and mental health services, and employment counseling services to residents of the Juvenile Detention Center under the New York Executive Law.

d) \_\_\_\_\_ My organization is providing any of the following services to the County and compliance with the Living Wage Law would increase my organization's County Service Contract's budget by greater than ten percent over the budget for my organization's County Service Contract for the previous contracting year:

- i. Non-residential domestic violence services under the New York Social Services Law.
- ii. Services under the Home Energy Assistance Program (HEAP)
- iii. Preventive services for children pursuant to the New York Social Services Law
- iv. Non-Secure detention services pursuant to the New York Executive Law.

8. **(For reason (a), (b) or (d))** My organization, at the time a bid was placed or a proposal was submitted for the County Service Contract(s) at issue, submitted a budget which included a breakdown of the wages paid to employees of my organization who would be covered under the Living Wage Law.

\_\_\_\_\_ **(Initial)**

9. **(For reason (a), (b) or (d))** If a waiver is granted, my organization will decrease its budgeted wage allocation to that amount my organization would have paid its employees had the requirements of Living Wage Law not been applied. \_\_\_\_\_ **(Initial)**

10. Should the Office of Compliance require any additional information regarding this request, I may be reached at the following contact information:

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
Signature of Chief Executive Officer

\_\_\_\_\_  
Name of Chief Executive Officer

Sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 2008

\_\_\_\_\_  
Notary Public

Please mail this form and any supporting documentation the following address:

County of Nassau Office of Compliance  
Attn: Living Wage Waiver Request Office  
One West Street, Room 327  
Mineola, New York 11501

For questions, please call: (516) 571-6008.